

MINUTES OF SPECIAL TOWN MEETING
OF THE TOWN OF COLCHESTER
Snow Transfer FY 2014-2015
December 17, 2015

Present: First Selectman Art Shilosky, Board of Selectmen Denise Mizla, Stan Soby, John Jones, and Rosemary Coyle; Jim Paggioli, Maggie Cosgrove, John Malsbenden, Walter Cox, Steven Shuster, Trisha Dean, Ursula Tschinkel, Dot Mrowka, Jean Walsh, Gayle Furman, Town Clerk and other citizens.

Meeting was called to order by Art Shilosky, First Selectman at 7:00 p.m.

Motion that John Malsbenden be Moderator was made by Rosemary Coyle, seconded by Stan Soby.

Motion to close nominations was made by Dot Mrowka, seconded by John Malsbenden.

First Selectman Shilosky called for a vote that John Malsbenden be Moderator. SO VOTED AND CARRIED.

Moderator Malsbenden asked the Town Clerk to read the warning of the meeting.

Motion to move Item #1, To discuss and vote upon the transfer of funds in the amount of \$344,009 from various accounts within the budget to snow removal and a supplemental appropriation of \$59,653 from the unassigned general fund balance to snow removal, both as recommended by the Board of Finance and Board of Selectmen, was made by Steven Shuster and seconded by Stan Soby.

First Selectman Shilosky explained why the transfer of funds is necessary.

Discussion: None

Moderator called for a vote on the above motion. SO VOTED AND CARRIED.

Motion to adjourn made by Stan Soby and seconded by Rosemary Coyle at 7:05 PM.

Respectfully submitted,

Gayle Furman, Town Clerk

RECEIVED
COLCHESTER, CT
2015 DEC 18 AM 9:29
TOWN OF COLCHESTER
TOWN CLERK
GAYLE FURMAN

FY 14/15
①

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Snow Removal

Reason for Request: Significant Number of snow.ice events during the Winter of 2014-2015

Reason for Available Funds: Deferred work due to need to reallocate funding to cover snow realized in Spring of 2015 - "actual planned budgeting" Savings within traffic lighting/street lighting by new rate contract.

From:	Account Number	Account Name	Amount
	13201-48439	Road Improvement	42,580
	13201-45389	Traffic Control Lights	10,645
	11101-50900	Contingency	52,790
	13601-46228	TranSta - HHW Collection	2,790
	13601-43212	TranSta- Transportation	2,625
	13201-43213	Highway - Travel,Mileage, Meeting	2,070

11/30/2015
Date Requested Department Director or Supervisor - Signature

Print Name J. PABGIONE
Chief Financial Officer

11/30/15
Date Reviewed

12/1/15
Date Approved First Selectman

12/7/15
Date Approved Board of Selectmen Clerk

12/7/15
Date Approved Board of Finance Clerk

12/7/15
Board of Finance Clerk
Gayle Furman

fy 14/15

(2)

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Snow Removal

Reason for Request: Significant Number of snow.ice events during the Winter of 2014-2015

Reason for Available Funds: Temporary vacancy due to hiring process.

From:	Account Number	Account Name	Amount
	13601-40101	TranSta- Regular Payroll	10,218

To:	Account Number	Account Name	Amount
	13204-44208	Professional Services	123,718

11/30/2015
Date Requested

Department Director or Supervisor - Signature

Print Name | J. P. ...

11/30/15
Date Reviewed

Chief Financial Officer

12/1/15
Date Approved

First Selectman

12/7/15
Date Approved

Board of Selectmen Clerk

12/7/15
Date Approved

Board of Finance Clerk

12/17/15

fy 14/15

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Snow Removal


Reason for Request: Significant Number of snow/ice events during the Winter of 2014-2015

Reason for Available Funds: Worker Comp claim personnel out of work resulted in FICA being unexpended

From:	Account Number	Account Name	Amount
	13203-41230	FICA & Retirement	6,704

To:	Account Number	Account Name	Amount
	13204-41230	FICA & Retirement	6,704

Nov 30, 2015
Date Requested


Department Director or Supervisor - Signature

Print Name | J. Paggioli

11/30/15
Date Reviewed


Chief Financial Officer


12/1/15
Date Approved


First Selectman

12/7/15
Date Approved


Board of Selectmen Clerk

12/7/15
Date Approved


Board of Finance Clerk

12/17/15


Mayhew Ferrman

FY 14/15

(1)

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

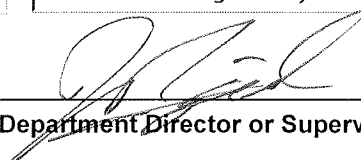
Department: Snow Removal

Reason for Request: Significant number of snow, ice events during the Winter of 2014-2015

Reason for Available Funds: Temporary vacancy due to time of hiring process.
Workers Comp claims personnel out of work resulted in Regular Payroll being unexpended.
Overtime in regular account not fully utilized.
Cost savings realized in property/liability insurance renewals.
Vacant position of Building Official.

From:	Account Number	Account Name	Amount
	13601-41230	Trsf Station - FICA/Retirement	2,630
	15101-40101	Library - Regular Payroll	4,179
	13203-41230	Grounds - FICA/Retirement	670
	11701-41260	Workers Compensation Insurance	11,660
	11701-44206	Municipal Insurance	2,470
	11411-40101	Code Admin - Regular Payroll	24,121

Nov 30, 2015
Date Requested

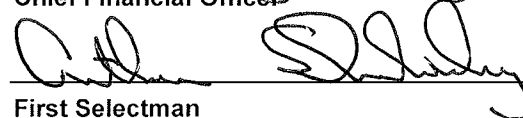

Department Director or Supervisor - Signature

Print Name James Paggioli

11/30/15
Date Reviewed


Chief Financial Officer


12/1/15
Date Approved


First Selectman

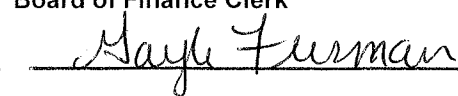
12/7/15
Date Approved


Board of Selectmen Clerk

12/7/15
Date Approved


Board of Finance Clerk

12/17/15


Mayle Furman

FY 14/15

(2)

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

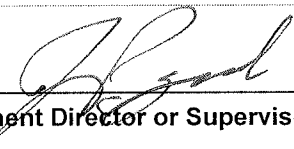
Department: Snow Removal

Reason for Request: Significant number of snow, ice events during the Winter of 2014-2015

Reason for Available Funds: Temporary vacancy due to time of hiring process.
Workers Comp claims personnel out of work resulted in Regular Payroll being unexpended.
Overtime in regular account not fully utilized.
Cost savings realized in property/liability insurance renewals.
Vacant position of Building Official.

From:	Account Number	Account Name	Amount
	13203-40101	Grounds - Regular Payroll	45,245
	13203-40103	Grounds - Overtime	4,515
	13202-40101	Facilities - Regular Payroll	3,900
	13201-41230	Highway - FICA/Retirement	1,430
	13205-40101	Facilities - Regular Payroll	1,320
	13205-41230	Facilities - FICA/Retirement	1,270

Nov 30, 2015
Date Requested


Department Director or Supervisor - Signature

Print Name James Paggioli

11/30/15
Date Reviewed


Chief Financial Officer

12/1/15
Date Approved


First Selectman

12/7/15
Date Approved


Board of Selectmen Clerk

12/7/15
Date Approved


Board of Finance Clerk

12/17/15


Mayli Furman

FY 14/15

3

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Snow Removal

Reason for Request: Significant number of snow, ice events during the Winter of 2014-2015

Reason for Available Funds: Temporary vacancy due to time of hiring process.
Workers Comp claims personnel out of work resulted in Regular Payroll being unexpended.
Overtime in regular account not fully utilized.
Cost savings realized in property/liability insurance renewals.
Vacant position of Building Official.

From:	Account Number	Account Name	Amount

To:	Account Number	Account Name	Amount
	13204-40103	Snow - Overtime	103,410

Nov 30, 2015
Date Requested _____
Department Director or Supervisor - Signature

Print Name James Paggioli

11/30/15
Date Reviewed _____
Chief Financial Officer

12/1/15
Date Approved _____
First Selectman

12/7/15
Date Approved _____
Board of Selectmen Clerk

12/7/15
Date Approved _____
Board of Finance Clerk

12/17/15

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1

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation


Department: Snow Removal

Reason for Request: Significant Number of snow.ice events during the Winter of 2014-2015

Reason for Available Funds: Temporary Vacancy due to time of hiring process and retirement Savings on Vehicle Line Item. Copier savings.

From:	Account Number	Account Name	Amount
	11411-40101	Code. - Regular Payroll	26,885
	11411-41230	Code.- FICA & Retirement	15,489
	11411 -42233	Copier	1,550
	11411-46390	Code.- Vehicle Maintenance & Fuel	1,400
	12101 - 40101	Police - Regular Payroll	6,250
	12101 - 41230	Police - FICA & Retirement	14,675

Nov 30, 2015
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Department Director or Supervisor - Signature

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11/30/15
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12/1/15
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12/7/15
Date Approved


Board of Selectmen Clerk

12/7/15
Date Approved


Board of Finance Clerk

12/17/15


Gayle Furman

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Snow Removal

Reason for Request: Significant Number of snow.ice events during the Winter of 2014-2015

Reason for Available Funds: Under utilized Services within the line item budgeted.

From:	Account Number	Account Name	Amount
	12101-42338	Police - Police Equipment & Supplies	1,990
	12101-43213	Police - Mileage, Training & Meetings	2,930
	12101 - 44208	Professional Services	1,480
	12202- 44223	Fire -Service Contracts	2,140
	12202 -45216	Fire - Telephone	1,100
	12202 - 46226	Fire - Building Repairs	1,840

Nov 30, 2015
Date Requested Department Director or Supervisor - Signature

Print Name James Paggioli

11/30/15
Date Reviewed Chief Financial Officer

12/1/15
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12/7/15
Date Approved Board of Selectmen Clerk

12/7/15
Date Approved Board of Finance Clerk

12/17/15
Maya Furuta

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation


Department: Snow Removal

Reason for Request: Significant Number of snow.ice events during the Winter of 2014-2015

Reason for Available Funds: Under utilized Services within the line item budgeted.


From:	Account Number	Account Name	Amount
	12301 - 40101	CivPrep- Regular Payroll	2,050
	12301- 42340	CivPrep-Other Purchased Supplies	1,100
	12301 - 45216	CivPrep- Telephone	1,700
	13203 - 48417	Gnds-Vehicle Maintenance & Fuel	1,240
	14102-40101	YSS- Regular Payroll	7,250
	14102 - 41230	YSS - FICA & Retirement	2,600

Nov 30, 2015
Date Requested


Department Director or Supervisor - Signature

Print Name James Paggioli

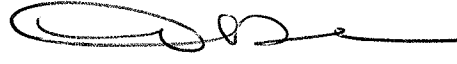
11/30/15
Date Reviewed


Chief Financial Officer

12/1/15
Date Approved


First Selectman

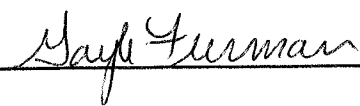
12/7/15
Date Approved


Board of Selectmen Clerk

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Board of Finance Clerk

12/17/15


Board of Finance Clerk

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

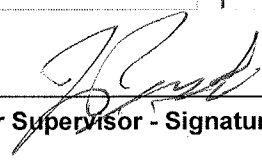
Department: Snow Removal

Reason for Request: Significant Number of snow.ice events during the Winter of 2014-2015

Reason for Available Funds: Under utilized Services within the line item budgeted.


From:	Account Number	Account Name	Amount
	14102-46390	YSS- Vehicle Maintenance & Fuel	1,950
	15101-40101	Lib. - Regular Payroll	3,000
	15101 - 41230	Lib. - FICA & Retirement	3,590
	15101 -44223	Lib.- Service Contracts	2,200
	15201-40101	Rec.-Regular Payroll	3,400
	15201 - 41230	Rec.- FICA & Retirement	1,200

Nov 30, 2015
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11/30/15
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First Selectman

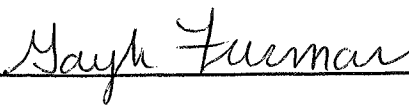
12/7/15
Date Approved


Board of Selectmen Clerk

12/7/15
Date Approved


Board of Finance Clerk

12/17/15


Mayor Fuerman

5 FY 14/15

Town of Colchester
General Fund
Budget Transfer/Additional Appropriation

Department: Snow Removal


Reason for Request: Significant Number of snow/ice events during the Winter of 2014-2015

Reason for Available Funds: Unappropriated Fund balance to date.

From:	Account Number	Account Name	Amount
	18501-36250	Fund Balance Appropriation	59,653

To:	Account Number	Account Name	Amount
	13204 - 42333	Snow - Sand, Salt and Gravel	168,662

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Board of Finance Clerk

12/17/15


Mayor Furman

Town of Colchester
 General Fund
 Budget Transfer/Additional Appropriation

FY 14/15


Department: Snow Removal

Reason for Request: FEMA notification received on 12/1/15 adjusting expenditures eligible for reimbursement - January blizzard.

Reason for Available Funds: Snow - FEMA reimbursements for January blizzard (meals) and realized cost savings for supplies.
 Grounds - heating savings were 47% greater than budgeted

From:	Account Number	Account Name	Amount
	13204-42340	Snow - Other Supplies	939
	13203-45622	Grounds - Heating	229

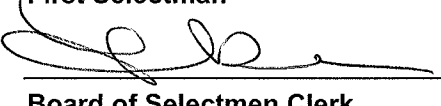
To:	13204-40103	Snow - Overtime	457
	13204-41230	Snow - FICA/Medicare	711

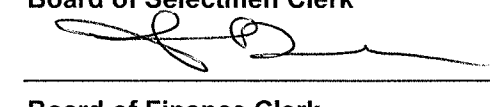
Dec 2, 2015
Date Requested 
 Department Director or Supervisor - Signature

Print Name James Paggioli

Dec 2, 2015
Date Reviewed 
 Chief Financial Officer

Dec 2, 2015
Date Approved 
 First Selectman

12/7/15
Date Approved 
 Board of Selectmen Clerk

12/7/15
Date Approved 
 Board of Finance Clerk

Mark Ferrera