MINUTES OF SPECIAL TOWN MEETING OF THE TOWN OF COLCHESTER Snow Transfer FY 2014-2015 December 17, 2015

Present: First Selectman Art Shilosky, Board of Selectmen Denise Mizla, Stan Soby, John Jones, and Rosemary Coyle; Jim Paggioli, Maggie Cosgrove, John Malsbenden, Walter Cox, Steven Shuster, Trisha Dean, Ursula Tschinkel, Dot Mrowka, Jean Walsh, Gayle Furman, Town Clerk and other citizens.

Meeting was called to order by Art Shilosky, First Selectman at 7:00 p.m.

Motion that John Malsbenden be Moderator was made by Rosemary Coyle, seconded by Stan Soby.

Motion to close nominations was made by Dot Mrowka, seconded by John Malsbenden.

First Selectman Shilosky called for a vote that John Malsbenden be Moderator. SO VOTED AND CARRIED.

Moderator Malsbenden asked the Town Clerk to read the warning of the meeting.

Motion to move Item #1, To discuss and vote upon the transfer of funds in the amount of \$344,009 from various accounts within the budget to snow removal and a supplemental appropriation of \$59,653 from the unassigned general fund balance to snow removal, both as recommended by the Board of Finance and Board of Selectmen, was made by Steven Shuster and seconded by Stan Soby.

First Selectman Shilosky explained why the transfer of funds is necessary.	-	2015	×
Discussion: None		DEC	Ēž
Moderator called for a vote on the above motion. SO VOTED AND CARRIED.		0	ESTE
Motion to adjourn made by Stan Soby and seconded by Rosemary Coyle at 7:051	₹ ME	9: •	Pro-
Respectfully submitted,	\sim	29	

Gayle Furman, Town Clerk

FY 14/15

General Fund

Department	: Snow Removal		
Reason for Request:	Significant Number of	snow.ice events during the Winter of 2014-	2015
Reason for Available Funds:	actual planned budge	need to reallocate funding to cover snow re sting" ghting/street lighting by new rate contract	
From:	Account Number	Account Name	Amount
	13201-48439	Road Improvement	42,580
	13201-45389	Traffic Control Lights	10,645
	11101-50900	Contingency	52,790
	13601-46228	TranSta - HHW Collection	2,790
	13601-43212	TranSta- Transportation	2,625
	13201-43213	Highway - Travel,Mileage, Meeting	2,070
	1/30/2015 Date Requested	Department Director or Supervisor - S	ignature
	<u> </u>	Print Name J. P.466102	
	Date Reviewed	Chief Financial Officer	
	Date Approved	First Selectman	
	12/7/15	Board of Selectmen Clerk	
	して Date Approved	Board of Finance Clerk	
	12/17/15	Layle Furman	

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General Fund

Department	: Snow Removal				
Reason for Request:	Significant Number of snow.ice events during the Winter of 2014-2015				
Reason for Available Funds:	Temporary vacancy d	ue to hiring process.			
From:	Account Number	Account Name	Amount		
	13601-40101	TranSta- Regular Payroll	10,218		
То:	13204-44208	Professional Services	123,718		
	い 130/2015 Date Requested	Department Director or Supervisor - Sig Print Name	nature		
		T IA			
	ון אין ול Date Reviewed	Chief Financial Officer			
	12/115 Date Approved	First Selectman	\		
	12(7/15 Date Approved	Board of Selectmen Clerk			
)2/フ/JJ Date Approved	Board of Finance Clerk			
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FY 14/15

Town of Colchester General Fund

Department	Snow Removal	A			
Reason for Request:	Significant Number of snow.ice events during the Winter of 2014-2015				
Reason for Available Funds:	Worker Comp claim	personnel out of work resulted in FICA being u	nexpended		
From:	Account Numbe	r Account Name	Amount		
	13203-41230	FICA & Retirement	6,704		
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То:	13204-41230	FICA & Retirement	6,704		
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	I	1.5			
	Nov 30, 2015 Date Requested	Department Director or Supervisor - Si	gnature		
		-	J		
		Print Name J. PAGGIOLI			
	11/30/15	Whay are			
	Date Reviewed	Chief Financial Officer			
	12/1/15	0000000			
	Date Approved	First Selectman			
	12/7/15				
	Date Approved	Board of Selectmen Clerk			
	Date Approved	Board of Finance Clerk			
	12/17/15	Hayle Furnan			

FY 14/15

General Fund

Departmen	t: Snow Removal		
Reason for Request:	Significant number o	f snow, ice events during the Winter of 2014-20)15 .
Reason for Available Funds:	Workers Comp claims Overtime in regular a	lue to time of hiring process. s personnel out of work resulted in Regular Pay ccount not fully utilized. in property/liability insurance renewals. iilding Official.	roll being unexpended.
From:	Account Number	Account Name	Amount
	13601-41230	Trsf Station - FICA/Retirement	2,630
	15101-40101	Library - Regular Payroll	4,179
	13203-41230	Grounds - FICA/Retirement	670
	11701-41260	Workers Compensation Insurance	11,660
	11701-44206	Municipal Insurance	2,470
	11411-40101	Code Admin - Regular Payroll	24,121
	Nov 30, 2015		
	Date Requested	Department Director or Supervisor - Sig	nature
		Print Name James Paggioli	
	11/30/15	TI MIGHT	
	Date Reviewed	Chief Financial Officer	
	12/1/15	0.0 = 0.0	
	Date Approved	First Selectman	<u>~</u>
	12/7/15	Bbe	
	Date Approved	Board of Selectmen Clerk	
	Date Approved	Board of Finance Clerk	
-	12/17/15	Mayle Furman	

FY 14/15

General Fund

Snow Removal		
Significant number of	snow, ice events during the Winter of 2014	-2015
Workers Comp claims Overtime in regular ac Cost savings realized i	personnel out of work resulted in Regular P count not fully utilized. n property/liability insurance renewals.	ayroll being unexpended.
Account Number	Account Name	Amount
13203-40101	Grounds - Regular Payroll	45,245
13203-40103	Grounds - Overtime	4,515
13202-40101	Facilities - Regular Payroll	3,900
13201-41230	Highway - FICA/Retirement	1,430
13205-40101	Facilities - Regular Payroll	1,320
13205-41230	Facilities - FICA/Retirement	1,270
Nov 30, 2015 Date Requested	Department Director or Supervisor - S	Signature
ulader	Print Name James Paggioli	
Date Reviewed	Chief Financial Officer	2
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Date Approved	First Selectman	7
ノンクノバ Date Approved	Roard of Selectmen Clerk	
12/7/15	CRD2	
Date Approved	Board of Finance Clerk <u>Hayy</u> Human	
	Significant number of Temporary vacancy du Workers Comp claims Overtime in regular ac Cost savings realized i Vacant position of Bui 13203-40101 13202-40101 13202-40101 13205-40101	Significant number of snow, ice events during the Winter of 2014 Temporary vacancy due to time of hiring process. Workers Comp claims personnel out of work resulted in Regular P Overtime in regular account not fully utilized. Cost savings realized in property/liability insurance renewals. Vacant position of Building Official. Account Number Account Name 13203-40101 Grounds - Regular Payroll 13203-40103 Grounds - Overtime 13202-40101 Facilities - Regular Payroll 13202-40101 Facilities - Regular Payroll 13205-40101 Facilities - Matter or Supervisor - S Nov 30, 2015 Department Director or Supervisor - S Date Requested Department Director or Supervisor - S Date Approved First Selectman Image: Selectman Image: Selectman Date Approved Board of Selectmen Clerk

FY 14/15

General Fund

Department	Snow Removal				
Reason for Request:	Significant number of snow, ice events during the Winter of 2014-2015				
Reason for Available Funds:	Workers Comp claim: Overtime in regular a	lue to time of hiring process. s personnel out of work resulted in Regular Payr ccount not fully utilized. in property/liability insurance renewals. iilding Official.	oll being unexpended.		
From:	Account Number	- Account Name	Amount		
То:	13204-40103	Snow - Overtime	103,410		
	Nov 30, 2015 Date Requested	Department Director or Supervisor - Sig	nature		
	$\frac{11/3 p/i5}{Date Reviewed}$ $\frac{12(i/15)}{Date Approved}$ $\frac{12(7/15)}{Date Approved}$ $\frac{12(7/15)}{Date Approved}$ $\frac{12(7/15)}{Date Approved}$	Print Name James Paggioli Chief Financial Officer First Selectman Board of Selectmen Clerk Board of Finance Clerk MMMMMM			

Town of Colchester

General Fund

Department	: Snow Removal		
Reason for Request:	Significant Number of	f snow.ice events during the Winter of 2014-2	015
Reason for Available Funds:	Temporary Vacancy d Savings on Vehicle Lir Copier savings.	ue to time of hiring process and retirement ne Item.	
From:	Account Number	Account Name	Amount
	11411-40101	Code Regular Payroll	26,885
	11411-41230	Code FICA & Retirement	15,489
	11411 -42233	Copier	1,550
	11411-46390	Code Vehicle Maintenance & Fuel	1,400
	12101 - 40101	Police - Regular Payroll	6,250
	12101 - 41230	Police - FICA & Retirement	14,675
	Nov 30, 2015 Date Requested	Department Director or Supervisor - Si	gnature
		Print Name James Paggioli	
	$\frac{n/3i/i5}{\text{Date Reviewed}}$ $\frac{1}{1} \frac{1}{1} \frac{1}{5}$ Date Approved	Chief Financial Officer First Selectman	}
	レイフル5 Date Approved	Board of Selectmen Clerk	<u> </u>
	Z/7/IJ Date Approved	Board of Finance Clerk	
	12/17/15	Jayle Furmar	

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General Fund

Department	t: Snow Removal		
Reason for Request:	Significant Number of	snow.ice events during the Winter of 2014-2	2015
Reason for Available ⁻ unds:	Under utilized Services	s within the line item budgeted.	
From:	Account Number	Account Name	Amount
	12101-42338	Police - Police Equipment & Supplies	1,990
	12101-43213	Police - Mileage, Training & Meetings	2,930
	12101 - 44208	Professional Services	1,480
	12202- 44223	Fire -Service Contracts	2,140
	12202 -45216	Fire - Telephone	1,100
	12202 - 46226	Fire - Building Repairs	1,840
	Nov 30, 2015 Date Requested	Department Director or Supervisor - Si	gnature
		Print Name James Paggioli Chief Financial Officer	
	1 x (: 1 : 5 Date Approved	First Selectman)
	12/フ/15 Date Approved	Board of Selectmen Clerk	
	12/7/15 Date Approved	Board of Finance Clerk	20004.com 9.004 al Citer de Calendaria
	12/17/15	Mayle Fuma	

General Fund

Budget Transfer/Additional Appropriation

Departmen	t: Snow Removal		
Reason for Request:	Significant Number o	f snow.ice events during the Winter of 2014-20	015
Reason for Available Funds:	4	es within the line item budgeted.	
From:	Account Number	Account Name	Amount
	12301 - 40101	CivPrep- Regular Payroll	2,050
	12301-42340	CivPrep-Other Purchased Supplies	1,100
	12301 - 45216	CivPrep- Telephone	1,700
	13203 - 48417	Gnds-Vehicle Maintenance & Fuel	1,240
	14102-40101	YSS- Regular Payroll	7,250
	14102 - 41230	YSS - FICA & Retirement	2,600
	Nov 30, 2015 Date Requested	Department Director or Supervisor - Sig	gnature
		Print Name James Paggioli	
	u/30/15 Date Reviewed	Chief Financial Officer	
	12/1/15	QQQ QQ	
	Date Approved	First Selectman	7
	12/7/15 Date Approved	Board of Selectmen Clerk	
	12/2/2		
	Date Approved	Board of Finance Clerk	
	rlalis	Jayle Furman	

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General Fund

Departmer	It: Snow Removal		
Reason foi Request:	Significant Number o	f snow.ice events during the Winter of 2014-20	115
Reason for Available Funds:		es within the line item budgeted.	
From:	Account Number	Account Name	Amount
	14102-46390	YSS- Vehicle Maintenance & Fuel	1,950
	15101-40101	Lib Regular Payroll	3,000
	15101 - 41230	Lib FICA & Retirement	3,590
	15101 -44223	Lib Service Contracts	2,200
	15201-40101	RecRegular Payroll	3,400
	15201 - 41230	Rec FICA & Retirement	1,200
	Nov 30, 2015 Date Requested	Department Director or Supervisor - Sig	Inature
	11/30/15 Date Reviewed	Print Name James Paggioli D.M. Chief Financial Officer	
	12/115 Date Approved	First Selectman	<u>у</u>
	J2(7))5 Date Approved	Board of Selectmen Clerk	
	Date Approved	Board of Finance Clerk	
	12/17/15	- Mayh Furmar	

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		Town of Colchester	
		General Fund	
	Budget T	ransfer/Additional Appropriation	\geq
Departmen	t: Snow Removal		
Reason for Request:	Significant Number of	snow.ice events during the Winter of 2014-20	15
Reason for Available Funds:	Unappropriated Fund	balance to date.	
From:	Account Number	Account Name	Amount
	18501-36250	Fund Balance Appropriation	59,653
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	I		
То:	13204 - 42333	Snow - Sand, Salt and Gravel	168,662
	Nov 30, 2015	n la la	J
	-	Department Director or Supervisor - Sig	nature
	3	Print Name James Paggioli	
	11/30/15 Date Reviewed	h they der	\
		Chief Financial Officer	
	Date Approved	First Selectman	5
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	Daté Approved	Board of Selectmen Clerk	
	12/JJJ - Date Approved	Board of Finance Clerk	
	12/17/15	Mayle Furmar	and which is a start of the start
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FY 14/15

General Fund

Budget Transfer/Additional Appropriation

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Departmen	t: Snow Removal		
Reason for Request:	FEMA notification received on 12/1/15 adjusting expenditures eligible for reimbursement - January blizzard.		
Reason for Available Funds:	Snow - FEMA reimbursements for January blizzard (meals) and realized cost savings for supplies. Grounds - heating savings were 47% greater than budgeted		
From:	Account Number	Account Name	Amount
	13204-42340	Snow - Other Supplies	939
	13203-45622	Grounds - Heating	229
			
То:	13204-40103	Snow - Overtime	457
	13204-41230	Snow - FICA/Medicare	711
	Dec 2, 2015	Alexand	
	Date Requested Department Director or Supervisor - Signature		
		Print Name James Paggioli	
	Dec 2, 2015	hinger,	1
	Date Reviewed	Chief Financial Officer	
	Dec 2, 2015 Date Approved	(First Selectman	
	Date Approved	Sele-	
	12612	Board of Selectmen Clerk	
	Date Approved	Board of Finance Clerk	
	12/17/15	Mary Fluna	